

Chief, Management Staff

6 September 1956

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Weekly Report - Week Ending 6 September 1956

1. The Records Center received 113 cubic feet of inactive records from four agencies; there are now 28,550 cubic feet of records in the center, representing 69 percent of its capacity.

2. Six new and revised forms were completed.

25X1A9a

3. Mr. [REDACTED] received 20 hours of on-the-job training.

[REDACTED]  
25X1A9a

25X1A9a Mgt/S/RMS/ [REDACTED] 9/6/56 : jml (6 Sept 56)